

APPLICATION FOR PARADE OR EVENT PERMIT  
CITY OF GENEVA, ALABAMA

This application must be completed and signed by the individual responsible for the parade/event.

Date of Application \_\_\_\_\_

Name of Individual Accepting Responsibility for Parade or Event \_\_\_\_\_

Telephone Number \_\_\_\_\_

Name of Sponsoring Organization if Applicable \_\_\_\_\_

Telephone Number \_\_\_\_\_

Date of Event \_\_\_\_\_

Start Time \_\_\_\_\_ Estimated Completion Time \_\_\_\_\_

Description of the Parade/Event \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Location of Requested Event/Facilities to be Used/Streets to be Closed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For Parades:

Starting Destination E Campbell Avenue between S. Commerce Street and Borland Street

Line Up Along Borland Street

Ending Destination \_\_\_\_\_

For Runs/Walks:

Starting Destination \_\_\_\_\_

Line Up \_\_\_\_\_

Ending Destination \_\_\_\_\_

For parades or other events involving street closings, please attach a map with the event route highlighted.

**Verification of Understanding**

I hereby certify that I have read Ordinance No. 06-2014-02 including the City liability indemnification clause and agree to conduct the requested activity in accord with said Ordinance”.

I understand that no fees can be charged in association with this parade.

I agree to follow the route approved on this application. I understand the route can NOT be changed without prior approval. The date and time of this parade can NOT be changed without prior approval. Changes require the approval of the Geneva City Council.

I hereby understand that once approved any changes to this request must be approved by the Geneva City Council.

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

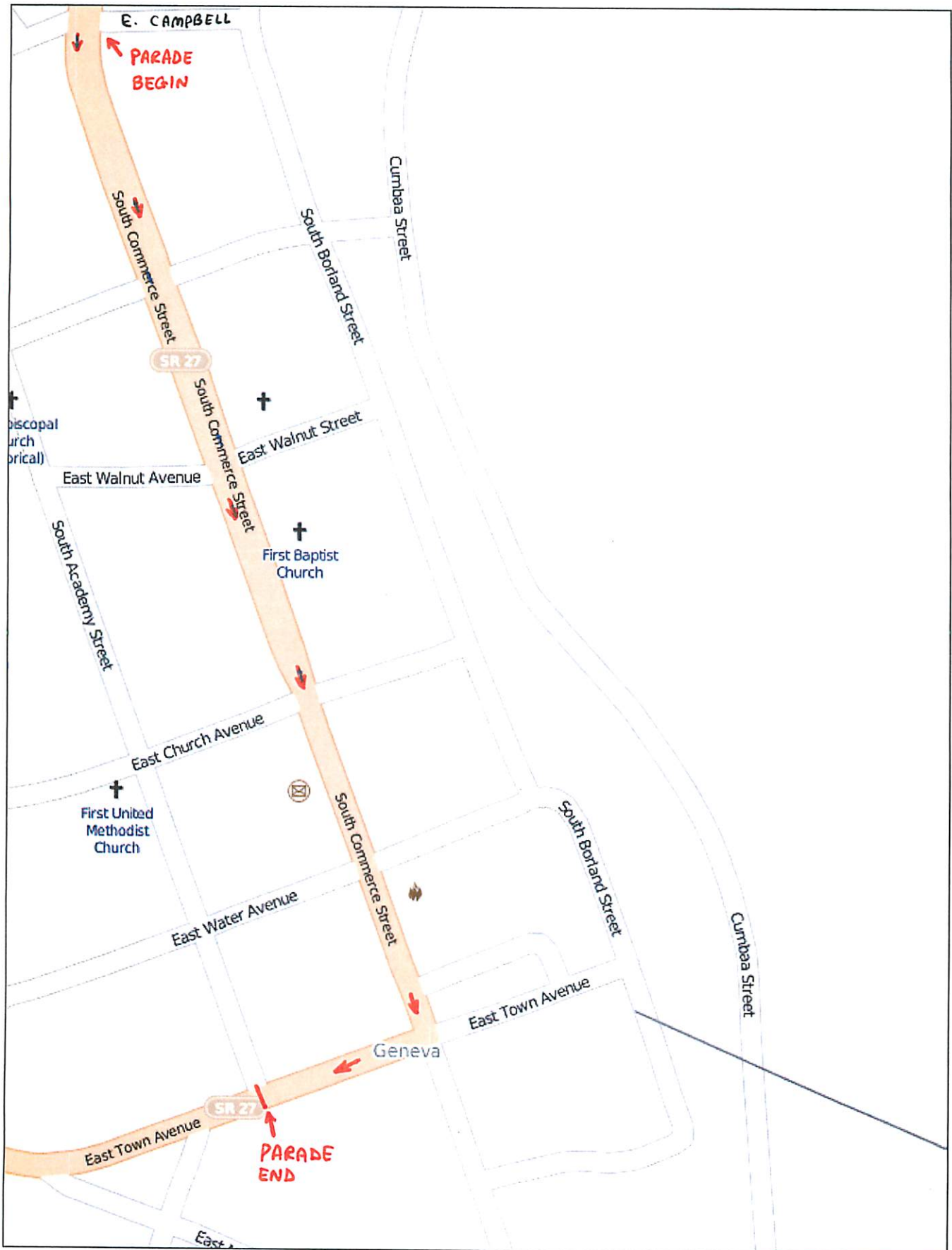
**Geneva City Council Action**

Date \_\_\_\_\_

Approved ( )      Disapproved ( )

Approved Under the Following conditions ( )

Permit may be revoked for cause by the Mayor or Chief of Police with approval of the Mayor.



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ORDINANCE NO 06-2014-02

BE IT ORDAINED by the City of Geneva, Alabama as follows:

THAT ORDINANCE NO. 06-2014-02 is hereby enacted and shall read as follows: Parades, marches, demonstrations, foot races, car shows, dances, street sales, sidewalk sales, and (or) any additional activity or public event that will be held on city property or requires the closing of any street or sidewalk, portion of any street or sidewalk, alley or lane or impedes traffic, either vehicular or foot on any property under the control of the City shall be prohibited except through strict compliance with all conditions and requirements herein provided.

I. Permit required

- A. All activities addressed in this ordinance shall require a permit except funeral processions.
- B. Permits may be applied for as follows:
  - (1) Applications may be obtained at the Geneva City clerk's office any working day between the hours of 8:00 a.m. and 5:00 p.m.
  - (2) Applications must be returned to the Geneva City Clerk's office at least 32 days prior to the event requested.

II. Standards and Procedures for Issuance/Rules to be Followed:

- A. No threat to public safety or the well being of the public is present.
- B. No promotion of private for profit business or product allowed beyond the sponsorship of normal parade units.
- C. No fees can be charged in association with participation in a parade.
- D. All events on city streets must be expeditiously conducted as to not interfere with normal, routine functions for an unreasonable period of time.
- E. Any event requiring more than 90 minutes is subject to security charges reimbursing the City for Police security beyond 90 minutes.
- F. No permits will be issued that requires the closing of any portion of West Maple Avenue.
- G. The starting point for all parades will be E Campbell Avenue between S. Commerce Street and S. Borland Street at the courthouse.
- H. The lineup for all parades will be along Borland Street.
- I. Any use of fireworks, explosives, projectables, firearms or sharpened objects must be described in detail.
- J. Throwing of candy or any other item(s) by parade participants into the crowd of spectators is PROHIBITED.
- K. All alcohol laws and ordinances shall be in full effect.
- L. Final approval or disapproval shall be upon majority vote of the City Council.
- M. The Mayor may approve a recognition or honor parade such as an athletic championship or other appropriate celebration at their discretion.

III. Security and Liability

- A. The chief of police has total control of all conduct, parking and traffic flow.

B. All liability for any activity addressed herein is absorbed by the sponsor and the City shall be absolutely indemnified and held harmless of any liability under signature of the sponsor contained in the application.

IV. Penalty

A. Individuals and organizations found guilty of violating any section of this Ordinance shall be fined not less than \$100.00 or more than \$1000.00 and sentenced up to 6 months in prison.

V. Severability

A. If any section of this Ordinance shall be found unconstitutional in content or by word, phrase, or sentence it shall not affect the validity of the remaining portions of this Ordinance.

VI. Repealer: Upon adoption and publication of this ordinance, Ordinance # 04-12-01 is hereby repealed.

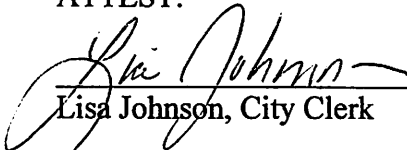
ADOPTED AND APPROVED THIS THE 2ND DAY OF JUNE, 2014.

The City of Geneva, Alabama

BY:

  
\_\_\_\_\_  
J Philip Carter, Mayor

ATTEST:

  
\_\_\_\_\_  
Lisa Johnson, City Clerk